

## Workshop Description

**This 90-minute workshop will give you the skills to create well-structured and easy-to-follow processes.** You'll gain the skills to develop process maps that improve communication and help with process adoption.

### In this workshop, we will cover:

- Process levels and the differences between processes, activities, tasks, and procedures
- Process symbols, including BPMN and standard Flowcharting symbols
- Swimlane diagrams, when and how to use them
- Creating your process flows
- Depicting inputs, outputs, and systems
- The SIPOC diagram and its benefits

## Course Material

Related course material can be accessed by clicking [here](#)

## Duration

This recorded workshop is approximately 90 minutes in length.

## Target Audience

- Process Architects
- Business Analysts
- Process Owners & Managers
- Anyone involved in designing, documenting, or implementing business processes

## Prerequisites

There are no mandatory prerequisites.